

Low Moor Medical Practice

Meeting of the Practice Patient Participation Group

Thursday 5th November 2015

1. Members present: David Robinson (Chair), Bernard White, Derek Butterfield, Norman Settle, Jean Wainman, Christopher Wainman, Maureen Rowland (practice), David Gibson (Practice),

Also present: Practice Health Champions: Beverley Monkman, Pat Hagan

2. Apologies: Audrey Robinson, Mike Turner, Eric Neil, David Broadbent

3. New members: No new members present

4. Matters arising from last meeting.

Mr Robinson read the previous minutes to the assembled group.

There were no matters arising that weren't covered by the agenda

5. Personnel Changes

5.1 New Team Members Mr Gibson advised the group about the two new reception team members Tracey Davis and Laura Burnett. He also pointed out that Mrs Kaur is with the team permanently and that Dr Hickman is staying at the practice until Easter 2016.

5.2 Mr Robinson queried the role that the Advanced Nurse Practitioners cover and Mr. Gibson gave a detailed explanation of the role, the extra training undertaken and the extra cover gained over employing a salaried GP for the same cost.

6. Bradford Beating Diabetes

Mr Gibson explained to the group that the BBD initiative is a move to try and reduce the risk of patients with impaired glucose intolerance developing full blown diabetes. He also covered the scope of the project and how it works. Mr Robinson asked how the patients were selected and this is taken from blood tests taken as and when requested by the GP's in the course of diagnostic investigations. Mr Gibson also gave details of the up-skilling of the Health Care Assistants to cope with the extra demands of the project.

Also included, as part of the project, are education sessions for previously diagnosed and recently diagnosed patients. Mr Gibson asked the group for suggestions regarding lifestyle education rather than just doling out medication. The group were asked to come to the next meeting with practical suggestions.

Also discussed were podiatry appointments for diabetics which currently have long waiting times.

7. Practice Charges

Mr Robinson had previously raised the issue of charges for report writing and document signing, with particular reference to charges levied from patients on benefits.

It was explained that report, forms etc are private work, not NHS requirements and the doctor is charging for the time taken as well as the work needed to complete these accurately. When a doctor signs a form he is signing to say the document has been checked and is accurate. If the form is found to be inaccurate, the doctor can lose his license.

8. Practice Health Champions.

8.1 Mrs Monkman gave an update regarding the activities of the Health Champions. The Friday morning walks continue. The Friday craft afternoon stopped but is restarting on 6th November after there have been enquiries about it were made at the practice.

Mrs Monkman and Mrs Hagan also filled the group in on the other activities the Health Champions have undertaken.

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8.2 Under this heading Mr White and Mr Robinson had attended a joint meeting of PPG's in the area along with the CCG. The question was asked if the PPG meeting the CCG was a valid use of time. The group felt that if it produced ideas that were usable as practice specific it was a good use of time and resource. They reported that one practice group had involved the local upper school and included some of the year 11-13's in the PPG and found this a useful way of getting young people involved in practice life. This was taken on board and will be discussed further with a view to potentially approaching Appleton Academy for a similar project.

9. Election of Officers

The group discussed the duration of election for the chairman and came to the decision that the post should be held for two years from election. As this is a change to the current constitution, Mr Settle proposed the amendment which was seconded by Mrs Wainman. Without amendment the proposal was adopted by a majority.

Mr Robinson was prepared to take on the role for a further year as he has served just 12 months as the current chairman. This was unanimously voted for. Mr White agreed to stand as the deputy Chair for a two year period and was voted into post unanimously, following proposal by Mr Robinson and seconded by Mr Butterfield.

10. Flu Clinics

The group asked how the current flu campaign was going on and Mr Gibson was able to report back that two drop in flu clinics had been held which were attended by 450 and 330 patients respectively. A third drop in is due to be held on Saturday 7th November 2015.

11. Any Other Business

11.1 Mr Wainman talked about work of SCOPE in Bradford (formerly The Spastic Society). This group are able to give help and advice to those newly diagnosed with Cerebral Palsy and Mr Wainman will pass on posters and leaflets to the practice to display.

11.2 Mrs Monkman asked for more items to be included in the Practice Health Champions memory bank. Mr Robinson suggested contacting Mr Peter Walker who has a substantial amount of information on the Wyke area which may be useful to the project. Mr Robinson will pass on the contact details to Mrs Monkman.

11.3 Mr Settle mentioned the forthcoming Self Care Week, which Mr Gibson is looking into

Date of next meeting: Thursday 14th January 2016 at 10.30am.